



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		GOBINDA PRASAD MAHAVIDYALAYA
• Name of the Head of the institution	DR. TUSHAR KANTI HALDER	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9734962796	
• Mobile No:	9734962796	
• Registered e-mail	gpm1985105@gmail.com	
• Alternate e-mail	gpmonly4u@gmail.com	
• Address	P.O.- AMARKANAN, DIST.- BANKURA, PIN-722133, WEST BENGAL	
• City/Town	AMARKANAN	
• State/UT	WEST BENGAL	
• Pin Code	722133	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated College	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	BANKURA UNIVERSITY				
• Name of the IQAC Coordinator	PARIMAL SAREN				
• Phone No.	7063699270				
• Alternate phone No.	7063699270				
• Mobile	7063699270				
• IQAC e-mail address	gpmiqac@gmail.com				
• Alternate e-mail address	parimalsaren7@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	www.gpm.ac.in (https://www.gpm.ac.in/wp-content/uploads/2022/08/AQAR-20-21.pdf)				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gpm.ac.in/academics/academics-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.52	2017	12/09/2017	Nil
6.Date of Establishment of IQAC			20/08/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
N.A.	N.A.	N.A.	N.A.	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC			No File Uploaded		

9.No. of IQAC meetings held during the year	8	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Organized international and national webinars in collaboration with various departments and in collaboration with different colleges.		
2. Successfully conducted the certificate courses.		
3. Faculty exchanged with other college (under MoU).		
4. Completion of Central Library Building under RUSA 2.0 Scheme.		
5. Conducted seven days workshop on Dokra in collaboration with Woolongong University, Australia.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To enhance and upgrade digital resources available in the institution	Enhanced and upgraded digital resources available in the institution
Upgrade institutional infrastructure and take necessary actions in order to maintain cleanliness in campus and health of staff members, in view of the current pandemic	The campus is sanitized on a regular basis and all necessary safety measures are taken. All members of the staff have been fully vaccinated through the institution.
Academic audit	The academic audit for the session 2021-22 had been done.
Administrative Audit	The administrative audit for the session 2021-22 had been done.
P.G. under N.S.O.U.	Study Centre had been opened under N.S.O.U.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/07/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	31/01/2022

15. Multidisciplinary / interdisciplinary

Multidisciplinary/ interdisciplinary gives immense scope to learn beyond the limitation of a specific subject. Considering this college organized quiz and debate competition by a department in collaboration with other departments. This attempt was quite successful. The students were very enthusiastic to be a part of it.

Apart from that also departments organized educational tours in collaboration with other departments. This was also very fruitful.

for exchange of thoughts and ideas.	
16.Academic bank of credits (ABC):	
N.A.	
17.Skill development:	
<p>The Institution offers Workshop on Dokra Art in order to make the students aware of local art of Bankura.</p> <p>Certificate Course is offered on Communicative English.</p>	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>The college offers a certificate course on Tribal Culture of Bankura. This course is affiliated by the Bankura University and conducted by the department of Bengali. The objective of the course is to focus on the tribal life and cultures of Bankura, especially Santal, Sabar, Munda etc. As most of the tribal region are in remote area, so still their life and culture is not familiar with us and to the world. The classes are organized before and after the college hours. It has a well formed syllabus. The examination is conducted at the end of the course and result as well as certificates are issued by the Bankura University.</p>	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
<p>The institution regularly arranges department wise orientation programme for our students who are newly admitted and make them aware of the aims and objectives of their respective programme and courses. Even the programme outcomes, programme specific outcomes and course outcomes of all the subjects have been uploaded in our college website for the benefit of our students.</p>	
20.Distance education/online education:	
<p>The Institution does not offer any course through Distance Education Mode.</p> <p>During Pandemic online education was adapted. Many Webinars were conducted through online mode.</p>	
Extended Profile	
1.Programme	
1.1	17

Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1136
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	281
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	246
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	11
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	14
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	12
Total number of Classrooms and Seminar halls	
4.2	Rs. 98.327570 Lakhs
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	45
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is an affiliated college of Bankura University and follows the UG curriculum prescribed by the University although there is enough scope for innovation in curriculum delivery. The Academic Committee draws a detailed timetable at the beginning of the session catering to academic and extra-curricular activities while also providing time-slots for ad-on courses and library work. The college strives for effective curriculum delivery through ICT and audio-visual means and tries to implement practical learning besides theoretical and tutorial engagements. The institutional calendar drawn at the beginning of the session provides valuable inputs on academic and administrative chores while specifying the number of teaching and working days, list of holidays and probable dates of internal exams, Sports and days of observation. The routine as well as the Academic calendar are displayed on the College Website for the information and perusal of students. Besides classroom teaching methods, the college encourages debates, quiz and other academic contests on the departmental and inter-departmental levels. Field trips and educational tours are also organized for effective curriculum delivery through on-ground learning experiences. A special emphasis is also laid on learning-by-doing methods through organization of workshops on practical crafts like dokra, terracotta and tailoring etc. Students are also encouraged to

put up wall magazine and participate in NSS and Green campaigns.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gpm.ac.in/wp-content/uploads/2022/08/ACADEMIC-PLAN-21-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar drawn by the College represents the over-all planning of the institution and contains important date-driven information and schedules for academic and non-academic activities in addition to cultural events.

The sole purpose of incorporating an academic calendar is to improve the teaching-learning qualities, to finish the assigned task within deadlines and to instill among teachers and students, the very importance of punctuality and professional standards.

The Academic Calendar is a useful tool for keeping track of upcoming events deadlines, and milestones and as such, it can be of great help to the students who can devise their own study-plans. The teachers and the college administration can also profit from the academic calendar by gauging the progress made by students against available time frame so as to re-evaluate initial plans and programs and reach the desired goal.

The Academic Calendar is of specific importance for continuous internal evaluation of the students as it enables the teachers to make effective use of available time-frame and adopt various means of formative and summative assessments as well as remedial measures.

Besides, the flexibility of the academic calendar also allows for the introduction of value-added courses and various social welfare schemes for meaningful engagement of students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gpm.ac.in/wp-content/uploads/2023/03/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

249

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

146

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college of Bankura University, Our institution integrates cross-cutting issues on Moral Values, Human Values, Professional Ethics, Gender Equality, Environmental Awareness, Which are an inseparable part of our curriculum.

The college tries to give the students an exposure to such issues not only through classroom teaching but also through various social activities conducted by various committees all through the year.

A necessary part of curriculum is to inculcate Human Values among students. Our institute believes that the aim of education is to create good human beings. Our college has an Anti-Ragging cell to

ensure a ragging free environment. There is also a Grievance cell to address the problems of students.

The curriculum also includes a 'Soft-Skill' course relating to professional ethics which inculcates moral, ethical and social values among the students.

The college has a Women cell for promoting gender equity among students and also deal with related issues of safety and security of female students, staffs and faculties. The college campus is secured with CCTV.

The curriculum also includes a course on environmental awareness. The college has an NSS cell which conducts various environment related activities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

7

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gpm.ac.in/wp-content/uploads/2023/05/Student-Feedback-analysis_action-taken21-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

705

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

335

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The strength of a Class may rarely be one and will always have a mix

of students--Students with quick learning capacity and students with slow learning capacity. Students who have difficulty grasping lessons in a classroom are provided with different educational strategies like more or refined practice, clarification, repetition of content, and in some cases, individual attention is given so that concept becomes clear to the student. Such situations are handled by the teachers by taking Remedial Classes for the students who need special guidance. The Remedial Classes specifically focus on the topics that have already been taught in the class, the same topics are repeated and explained again in the remedial classes for the students who have difficulty in understanding them easily. Additional teaching-learning materials are provided to the students in the Remedial Classes. Remedial Classes help the teachers to maintain a balance and help each student equally without compromising on any student's requirements. At the same time teachers also conduct special sessions like quiz, debate and Webinars for the students in their respective subjects, which may satisfy the advanced learners extensively.

File Description	Documents
Link for additional Information	https://www.gpm.ac.in/wp-content/uploads/2022/09/REMEDIAL-CLASS-21-22.xlsx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1184	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is an engaged learning process whereby students "learn by doing". It can include, laboratory experiments, practicals, field exercises, and studio performances. It develops deeper understanding, critical thinking, reflective judgment, application of knowledge in complex or unclear situations, and

supports the advancement of abilities that allow students to effectively engage in problem-solving, critical thinking and life-long learning. In this college, Department of Geography, History arranged for Online and Off-line field trips for students to gain practical knowledge of the subjects. Also, quiz, debates are conducted by the teachers in their departments. These enable the students to become more creative and innovative, they can relate their knowledge to the real-life world..

Participatory Learning is a way of organizing the classroom that motivates learners to participate in the act of teaching, a peer-based learning process. It involves participatory learning and a collaborative approach. Students interact and learn from each other. Students are often motivated to consult amongst themselves regarding their studies, which helps them in innovative learning. The departments of our college organise different Webinars, in which the students participate and get knowledge from external experts through their popular talks.

These learnings enable students to seek their own unique solutions to the problem.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gpm.ac.in/wp-content/uploads/2023/03/2.3.1-excel-pdf.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technologies (ICTs) refers to all communication technologies, including internet, wireless networks, cellphones, computers, software, video-conferencing, social networking, convergence of media technologies such as audio-visual and telephone networks with computer networks and other services enabling users to access, retrieve, store, and transmit information in a digital form. The concepts, methods and tools involved in ICTs are steadily evolving on an almost daily basis. ICT tools contribute to high quality lessons since they have potential to increase students' motivation, connect students to many information sources, support active in-class and out-class learning environments. In our college, many ICT enabled tools are used for effective teaching-learning processes. There are smart classes, computers with Internet

connections, Language Lab, printers, Laptops for the effective use in Teaching-Learning Processes. In COVID-19 Lockdown situation, we have extensively used Online mode through Google Meet via a Software installed in our College for taking Classes. Students have used Online mode for both Internal and External Examinations in each semesters. Teachers and Students can access Online books and Journals through N-List website. The Library is using the SOUL software. Other than that we have CC TV Camera throughout our college, which helps in the administration system.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gpm.ac.in/wp-content/uploads/2023/03/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

149.07

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to Bankura University and follows its Examination pattern.One Internal Test is conducted in each semester.

The College has reformed the continuous internal evaluation system (CIE) to student centric. The College Exam Cell framed guidelines for conducting the CIE in line with the Calendar of the Bankura University and the affiliated institutions. As per the guidelines, the following reforms have been carried out for effective conduction of CIE:

- Scheduling of Internal Examination through Online mode, Online and Offline invigilators are listed for every examination.
- Preparing the question paper for the internal Examination in the prescribed pattern
- Scrutiny of the prepared question paper is carried out by the Head of the Departments and the subject experts to ensure the quality of the question paper.
- Monitoring the attendance of the students for the examination.
- Internal Assessment has to be carried out within the stipulated time.
- After completion of the internal examination, the faculties evaluate the answer scripts.
- Result Review meetings are conducted with meeting analysis and the remedial actions for further improvements are arrived after discussion with the faculties, HOD and Principal.
- Upload of Assessment Marks in University web portal.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gpm.ac.in/wp-content/uploads/2023/03/2.5.1_2.5.2-Internal-Assessment-21-22-Aug22.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Performance of the students in Internal Assessment is used by faculty members to identify slow and Advanced learners in their respective subjects. Slow Learners are encouraged to improve their performances in future by counseling. Counselling Sessions are used to sort out the personal issues, academic and non-academic problems. Any matters related to grievances of the students regarding internal examination, as intimated by the Grievance Redressal Cell of the College, are considered seriously by the teachers. The respective subject teachers rechecks the answers and explains the correct answers to the concerned students. This entire process is transparent, time-bound and efficient, dealt successfully by the

Examination Committee of the College.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.gpm.ac.in/wp-content/uploads/2023/03/2.5.1_2.5.2-Internal-Assessment-21-22-Aug22.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes examine what a program or process is to do, achieve, or accomplish for its own improvement and/or in support of institutional or divisional goals: generally numbers, needs, or satisfaction driven. They can address quality, quantity, fiscal sustainability, facilities and infrastructure, or growth. Programme outcomes, Programme specific outcomes and course outcomes for all Programme offered by the institution are stated and displayed on website and communicated to teachers and students. The college has clearly stated learning outcomes of the Programs and Courses.

- COMMUNICATION.
- QUANTITATIVE REASONING.
- CULTURAL AWARENESS.
- CIVIC ENGAGEMENT AND ETHICS.
- INFORMATION AND COMPUTER LITERACY.

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting. The students are also made aware of the same through Tutorial meetings. The institution is running Under-Graduate (B.A, B.sc) courses for the students. There are subjects in the college viz. Bengali, English, Sanskrit, Political Science, Philosophy, Economics, History, Physical Education, Education, Mathematics and Geography.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gpm.ac.in/wp-content/uploads/2023/03/2.6.1-1-2-file-2.6.2.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated to the Bankura University (BU). It offers Under Graduate and Research programs. For these programs and courses, the institute followed the curriculum designed by BU. The Programme outcomes (PO), Programme specific outcomes (PSO) and course outcomes (CO) are evaluated by the institution and communicated to the students through discussion in classroom. The College implemented the followings:-

The institute followed the Academic Calendar of BU.

All the subject teachers maintained Academic Diary in every academic year.

Internal teaching-learning committee analyzed evaluation reports.

Institute considered Feedback from the Stakeholders.

Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

The POs of Bachelor of Arts are as follows:

Students are introduced to community engagement and global understanding, Critical and creative thinking, Communication skills, Ethical values.

The POs/outcomes of Bachelor of Science are as follows:

Students developed Interdisciplinary approach, Sense of scientific responsibilities, social and environment awareness, a progressive and successful career in academics.

The Feedback Analysis of the students regarding the teaching of

Teachers as well as the Curriculum for different departments are uploaded.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gpm.ac.in/wp-content/uploads/2023/03/2.6.1-1-2-file-2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

246

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.gpm.ac.in/wp-content/uploads/2023/03/2.6.3-excel-pdf.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gpm.ac.in/wp-content/uploads/2023/05/Student-Feedback-analysis_action-taken21-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	N.A.

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A number of extension activities have been carried out in the neighbourhood community by the NSS Units on various occasions like World Population Day; World AIDS Day; National Youth Day; International Women's Day; World No-Tobacco Day; World Bicycle Day. There have also been some other programmes like, distribution of Mosquito Nets in the adopted villages; Campus Cleaning Activity and Voluntary Blood Donation Camp, Trees Plantation Week Celebration, Plastic-free Environment Awareness Programme and National Service Scheme (NSS) Day Celebration. All these events first of all made aware the student participants about the particular issue that they have dealt with; and also made aware about their role as community member in society to further spread the awareness on these various issues and thereby sensitize the society as well. Students in

society could take a lead in eradicating social ills like child marriage; and also act as torch bearer to make the society tobacco-free and thus developing a healthy society with time. Moreover, the moral values of the students got further nourishment leading to their holistic development that in turn would help to contribute to the society and nation in a positive manner.

File Description	Documents
Paste link for additional information	NO
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

366

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1 (International) & 2 (National)

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has always worked for the mission of providing the best possible infrastructure and physical facilities to create an effective teaching-learning environment. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives. The institution has eleven classrooms among which two classrooms are ICT enabled smart classrooms. All the classrooms are furnished with white boards and markers for clear visibility, as well as for clean and dust free environment. The Geography department has a laboratory and a smart classroom well equipped with all modern facilities. There is also a language lab with internet facility. There is a Seminar Hall in the college facilitated with LCD projector for power point presentations. The institution has a separate library building with 14,382 books, several journals, e-journals, magazines etc. The institution also has a Conference Hall, Health Centre and a Gymnasium. There are separate Common Rooms for boys and girls. The college also has a spacious teachers' Common Room. Classes are scheduled for optimal utilization of the available physical infrastructure which include white boards, LCD Projectors and Wi-Fi necessary to keep track with the current trends in teaching-learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Not applicable

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities which are augmented from time to time for conducting curricular, co-curricular and extra-curricular activities efficiently. It gives utmost importance to the overall development of the students and organizes various sports events and cultural activities in the campus regularly. The institution has a playground (15,400 sq ft) for sports and games and a gymnasium with the necessary instruments. The college holds its Annual Sports Meet in the month of December every year. Besides this the college also participates in various inter- college sports meets and has some prizes to its credit. The Common Rooms of boys and girls are facilitated with indoor games like carom, table tennis, chess, ludo etc. The college also provides for regular practicing of various throw and jump events like discuss throw, shot put throw, long jump and high jump. The Physical Education department plays active role in practicing of yoga and other physical exercises.

The college encourages the students to participate in various cultural activities and most of the cultural functions are conducted in the Seminar Hall and Open Stage (810 sq ft). The students participate in year-round celebration of national festivals, observation days and birth anniversaries of stalwarts. The Cultural Committee of the college arranges these functions where students participate in different events like music, dance, recitation, elocution etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gpm.ac.in/wp-content/uploads/2022/09/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Not Applicable
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs. 61.50146 Lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software:** SOUL
- **Nature of automation (fully or partially):** Fully
- **Version:** Web Version 2.0
- **Year of Automation:** 2017

The library functions smoothly with the help of SOUL (Software for University Libraries) 2.0 software which is a state-of-the-art integrated library management software designed and developed by the

INFLIBNET Centre based on requirements of college and university libraries. It is a user friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic formats, networking and circulation protocols. The software was designed to automate all housekeeping operations in library. Maintaining records of book stocks, issuing books, checking availability of books etc. are the part of automated library service.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Not applicable

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 41,066

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

246

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities and purchases new IT equipment as per the requirements. There is free Wi-Fi access inside the campus for the teachers and students. There are forty five computers with internet connection. The students as well as the faculty members have the liberty to utilize these facilities as per the rules and regulations of the institution. The college has upgraded the mode of operations and activities from manual to digital with the passage of time. The office records are now kept in digital mode. The computers of the Language Lab are also equipped with internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gpm.ac.in/facilities/wifi-enabled-campus/

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 20.36924 Lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution utilized the funds received from RUSA 2.0 grant for purchasing sophisticated instruments for the laboratory, sports equipment and books for the library for the maintenance and up gradation of the infrastructure. Due to the pandemic the institution offered online teaching- learning services, certificate courses and other co-curricular and extra-curricular activities were continued using latest technologies and apps. The college also arranged for CAMS (College Administration Management Software) Software VRS. 4.0 designed and developed by MSS. Through this portal online classes were conducted, study materials were uploaded by teachers and examinations were also conducted. The physical, academic and support facilities are well maintained by the college which include a well maintained canteen, sports ground, gymnasium, herbal garden etc. The classrooms are equiped with white boards and LCD projectors are installed in the smart classrooms to keep track with the current trends in teaching learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Not Applicable

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

932

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

64

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above								
<table> <tr> <th data-bbox="86 441 552 506">File Description</th><th data-bbox="552 441 1476 506">Documents</th></tr> <tr> <td data-bbox="86 506 552 613">Link to institutional website</td><td data-bbox="552 506 1476 613">www.gpm.ac.in</td></tr> <tr> <td data-bbox="86 613 552 678">Any additional information</td><td data-bbox="552 613 1476 678">View File</td></tr> <tr> <td data-bbox="86 678 552 815">Details of capability building and skills enhancement initiatives (Data Template)</td><td data-bbox="552 678 1476 815">View File</td></tr> </table>	File Description	Documents	Link to institutional website	www.gpm.ac.in	Any additional information	View File	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	www.gpm.ac.in								
Any additional information	View File								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
56									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
56									
<table> <tr> <th data-bbox="86 1207 552 1272">File Description</th><th data-bbox="552 1207 1476 1272">Documents</th></tr> <tr> <td data-bbox="86 1272 552 1337">Any additional information</td><td data-bbox="552 1272 1476 1337">View File</td></tr> <tr> <td data-bbox="86 1337 552 1545">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td><td data-bbox="552 1337 1476 1545">View File</td></tr> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

02

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There was no political Students' Union in the Academic Year 2021-22 as per Govt. rule. But Gobinda Prasad Mahavidyalaya formed a non political Students' Council with some meritorious and active students of the college. In this Academic Year all co-carricular and extra carricular activities (Such as Debate competition, Quiz Competition, Wall Magazine, Departmental Tour etc.) were organized with full co-operation of Students' Council of Gobinda Prasad Mahavidyalaya. The Students' Council of Gobinda Prasad Mahavidyalaya ensured maximum numbers of participation in various cultural programmes such as Independence Day, Netaji's Birth Day, Republic

Day, Rabindra Jayanti etc. Gobinda Prasad Mahavidyalaya conducted Covid-19 vaccination programme for the students with full co-operation of Students' Council.

File Description	Documents
Paste link for additional information	https://www.gpm.ac.in/wp-content/uploads/2023/02/Students-council-gpm.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The word "alumni" depicts the passed-out students from school or college. most alumni meets are conducted by the schools and colleges to show love and affection towards their former graduate students. The Gobinda Prasad Mahavidyala has a alumni association which was established in 2017. Alumni meet has many events organised by the presents students, the events help the ex-students to relive the life they lived years ago.

File Description	Documents
Paste link for additional information	https://www.gpm.ac.in/wp-content/uploads/2023/02/Alumi-21-22-gpm.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

The College envisions adequate and opportunities for the students who belong to the backward region of the society and are mostly first generation learners. It wishes to promote holistic education by inculcating human values and nurturing moral ethics, strict disciplines and harmonious relations. The college provides overall grooming of the students by combining emerging global trends and delivering value based education to the young generation.

MISSION:

- The College aspires to evolve as centre of Academic excellence and research.
- The College aims to provide employment to maximum number of students by extending support of all kinds from different directions.
- The College ensures personality development of the students by teaching them right skills, improving their leadership qualities and exposing them to latest global challenges.
- The college gives special emphasis on the deprived sections of the society who form the bulk of it by rendering them with adequate materials, materials, resources and moral support.
- To facilitate optimum use of internal resources and

infrastructural facilities for academic growth and sustainable development.

- To promote and deliver inclusive growth in all sectors of higher education departments.

File Description	Documents
Paste link for additional information	NO
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralised administration is one of the foremost objective of the institution. The Principal is authorised to govern and manage the college within the purview of rules and regulations laid down by the Govt. of West Bengal and affiliating University. The major decisions are taken by the policy making bodies of the college such as, Governing Body and the Teachers' Council. Feedback from the parents, students and Alumni is taken and given due value wherever necessary. G.B. is made up of representatives from each stratum of the institution - employer, teachers, non- teaching staff, nominees of the Govt. & the affiliating University. The Heads of the Departments conduct departmental meetings for syllabus distribution, exam related matters and result analysis. There are a number of sub-committees in the institution. The convenors of different sub-committees in discussion with committee members and the Principal chart out the plan and budget for various activities. After basic planning, the committees take all further decisions on their own.

File Description	Documents
Paste link for additional information	https://www.gpm.ac.in/wp-content/uploads/2022/08/List-of-the-Variour-Committees.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

this academic session more fieldbased studies, excursions, seminars and workshops were aimed at to improve teaching- learning environment

2. For the betterment of the rural students, who are willing to pursue U.G & P.G degrees but are not able to do it in regular course, initiative has been taken to open Netaji Subhash Open University Study Centre.

3. Application has been submitted to the competent authority for three phase line to install solar panels in the college.

4. To build an atmosphere of research and to facilitate the research aptitude of the faculties and research scholars within and without the institution, the college has completed RNI registration for a proposed journal 'RIMIL' to be published from the institution.

5. An initiative has been taken by the college authority to provide free tailoring classes to the village women of the two adopted villages Goramara and Bhairabpur.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.gpm.ac.in/wp-content/uploads/2022/08/strategic-Plan-document.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In the organisational structure of the college, the Governing Body is highest in position in the hierarchy. As per the first statute of Bankura University G. B comprises of 13 members - President, Secretary/ Principal, University nominee, State Government nominee, Teacher members, Non teaching members and W.B.C.H.S.Enominee.

The Principal as administrative head in the college exercises full freedom and power to develop the institution in all areas of academics, infrastructure and administration. The Accountant, Cashier, two Office Clerks help him to conduct the administration efficiently. From the qualitative point of view, IQAC coordinator plays a key role and constantly involves into the qualitative measures for academics, infrastructure and administration. Principal executes any academic and administrative plans and policies with the

help of sub-committees, like, Finance committee, academic core committee, admission committee, Examination committee etc.

Function of G.B

a) Creating of posts of teachers and non-teaching employees including Librarian and making appointments ;

b)procuring adequate financial resources for the college

c) overseeing that all ledgers, books of account, registers etc. are up-to-date

d) Looking after that discipline and cordial relation are maintained among the stakeholders.

e) Supervising all properties and funds, donations of the college are properly controlled and administered.

Appointment of teachers including Principals of affiliated colleges is made accordance with the provisions of the West Bengal College Service Commission Act, 2012 (West Ben. Act XXIX of 2012).

Promotion of teachers is based on the Career Advancement scheme of the UGC & Govt. of West Bengal.

File Description	Documents
Paste link for additional information	NO
Link to Organogram of the Institution webpage	https://www.gpm.ac.in/wp-content/uploads/2022/08/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college encourages teachers in pursuing research activities, attending seminars and conferences and presenting papers, publishing in national and international journals, organizing special lectures, seminars/ webinars and workshops for the enrichment of the faculties as well as benefit of the students.

- Employees can easily avail loan from their Provident Fund following Govt. rules.
- College grants festive advance for the low- salaried staffs.
- College takes all necessary steps so that permanent employees can get themselves registered under West Bengal Health Scheme and avail the services.
- During the COVID-19 lockdown period the college organised vaccination camp under the supervision of the affiliating University for immunizing the students and staffs .
- Faculties are granted on duty leave to pursue Faculty Development Programme.
- Following the rules and regulations of West Bengal Govt. faculties are granted Maternity leave, child care leave etc.
- Pension file of an incumbent is timely submitted to DPI so that family pension can be started instantly after retirement.

File Description	Documents
Paste link for additional information	NO
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a self-evaluation system for both teaching and non-teaching staff. The process of appraisal is scheduled towards the end of the academic year. The process of appraisal constituted of the following parts:

- 1) Self-appraisal submitted by each faculty to the IQAC .
- 2) Review of the self appraisal documents submitted by each faculty on regular basis.

The self appraisal format has both qualitative and quantitative sections.

The rating scale ranges from 1 to 4.

The maximum score a teacher can achieve is 100.

Based on the score assigned and awarded by the Principal A detailed analysis of the faculty itself is done.

Non teaching appraisal:

Non-teaching staff appraisal format consists of the following components:

1. General Information and list of responsibilities undertaken

2. Rating is done based on the basis of professional competence, quality of work and personal characteristics.

- The maximum score a staff can arrive at is 50.

The Principal reviews the self appraisal documents submitted by the non teaching staff and generate a report. By adding the score of self appraisal and assessment by the Principal the total score of the concerned staff is calculated

File Description	Documents
Paste link for additional information	https://www.gpm.ac.in/wp-content/uploads/2022/01/13735_75_178.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

According to the guidelines of West Bengal Govt. for external audit a Govt. auditor is appointed by the Director of Public Instructions under the department of Higher Education. Apart from external audit, the institution arranges for internal audit to ensure financial compliance. The auditor verifies the cash in hand, the cash at bank, details of Government Grants, details of advance to staffs, Provident fund with corresponding PF investment, register of fixed assets, income tax related documents. This year's internal audit on 21/03/2022 was done by A. K Kundu and Co.

File Description	Documents
Paste link for additional information	NO
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a State aided college the salary for the substantive teaching staffs and SACTs is received from the Govt of West Bengal. The major portion of the fund comes from the fees from students. Besides, fund is also sourced from submission of proposals to authorities such as UGC, State Govt, West Bengal Higher Education Dept., donations (if any), interest earned on fixed deposits and other savings. Sundry income is generated through sale of scraps and fallen down or decrepit trees.

Every year a budget is prepared taking into consideration the requirements of each department, office and various committees. Budget is presented before the Governing Body and approved by the same. Special permission is required for non- budgeted expenditure. Funds are used for infrastructural development, purchase of books, annual expenditure for infrastructure and website maintenance, computer accessories and expenditure for office automation. The college Finance, building and purchase committees form the strategy for resource mobilization effectively and efficiently with the consent of G.B.

File Description	Documents
Paste link for additional information	NO
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC conducts Academic Audits annually wherein departments are made to analyse their performance based on results, research projects, effective curriculum implementation, learning resources and use of ICT-related pedagogical methodologies. Based on the audit the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. IQAC collects feedback from stakeholders like students, parents and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly. The IQAC regularly convenes meetings, it has submitted the AQARs to NAAC in due time, it has collected feedback in appropriate forms from different stakeholders and used it for qualitative improvement. IQAC has taken initiative to start 8 certificate courses to be offered by 8 departments of the college and collaborated in organising a number of webinars throughout the academic year to promote creative and critical thinking in the scholars, students and faculties alike. It has conducted seven days workshop on Dokra in collaboration with Woolongong University, Australia. To train up the faculties and staffs about the imminent NAAC accreditation of the institution IQAC has organised a seminar on 18/04/2022 .

File Description	Documents
Paste link for additional information	NO
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

• The conventional methods of teaching, learning, and evaluation are followed.

- Based on the University Academic Calendar, the Institute prepares its schedules for the academic year well in advance at the beginning of the year accomodating not only the regular teaching-learning but also events like seminar, invited lecture, workshops, excursions etc.
- As per university instructions, Time Table is prepared and IQAC ensures that the time table is followed by everyone unfailingly.
- Departmental annual plan is prepared by the department for that particular semester.
- Everyday faculty writes the details of the lectures along with the topic covered in the class , these records are then countersigned by the Principal.
- The institution has a feedback system to evaluate the teachers by students. Principal and the IQAC COORDINATOR monitor the system and take appropriate corrective actions.
- CBCS has been implemented and internal assessment is done based on it.
- Slow and advanced learners are identified and Remedial classes are arranged.
- MOU signed with some premier institute.
- Upgradation of departmental library- purchase of books. Students' result analysis record is maintained 4. If the result of the students, in a subject, is not found up to the mark, necessary steps are taken to find out the reasons

File Description	Documents
Paste link for additional information	NO
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

C. Any 2 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	NO
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response: Like every year our college has initiated different measures to promote gender equity among our students. The following initiatives are taken in this academic year - our college has issued identity cards to every student to prevent the entry of outsiders. The total campus is equipped with a CCTV camera. It is under surveillance and there are security guard tespares with proper permission allow. Women cells of the college are actively functioning. The parents of irregular students are informed and counseling is done by the mentor. There is a separate common room for the girls. Girls common room has a purified drinking water facilities and toilets. In addition to government scholarships., our college has initiated a book bank and scholarship scheme for meritorious students. It is hoped that this book bank and scholarship scheme will reduce the dropout rate of girl students and encourage them to carry on further studies. The college has organised a special class lecture International Women's Day on 8th March 2022 so as to motivate our girl students for further study and raise awareness about their rights and opportunities.

File Description	Documents
Annual gender sensitization action plan	<p><u>7.1.1 ANNUAL GENDER SENSITIZATION ACTION PLANS</u> One of the primary concerns of our institution is to promote women's empowerment and gender equality. We try to bring a positive change in the attitude and support equity among genders within the institute and in our outreach. To promote inclusiveness, tolerance, and harmony among the students and staff the following measures are undertaken, to - 1. Conduct awareness programmes and campaigns on Women's Rights and gender equality. 2. Promote activities related to health, nutrition, self-defenses, and entrepreneurship among female students. 3. Organize seminars and webinars to promote diversity and gender-sensitive communication for students and staff alike. 4. Creating equal opportunities among boys and girls students so that they can achieve higher goals in life. 5. Our college has integrated chapters/lessons on gender, ethics, and value at all levels of education. More emphasis is placed on this gender-sensitive aspect of the text. 6. Girls and boys are always treated in an unbiased manner inside the classrooms. 7. Apart from imparting education in our educational institutions, various programs are undertaken to stop social insecurity, especially teasing, etc. 8. Every year many students are dropping out of educational institutions and are becoming victims of child marriages. As a result, their acceleration in life in different areas are being affected, which is becoming an obstacle to the overall development of the society and country as a whole. In this regard, our primary goal is to prevent girls from dropping out and protect them from child marriages by creating a gender-sensitive educational environment. 9. The main goal of our college is to remove the socio-cultural differences between men and</p>

	women and to build a society free from gender biases. 10. Students' code of conduct that promotes gender parity in the institution. 11. Student mentoring is done in the institution so that the students can approach matters of gender-related issues.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gpm.ac.in/wp-content/uploads/2023/06/7_1_1-A.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

7.1.3. The functioning of the college exerts negligible stress on the environment. We always encourage our students and staffs to reduce the generation of wastes.

1. Solid Waste Management: Solid waste produced during regular activities including papers, glass materials, food residues and packaging material, wood, metals, leather, cardboard etc. get duly thrown into appropriate bins which are later emptied in the proper waste disposal area in our college campus. These are later emptied in the garbage collection van. Recyclable waste are collected and sold to vendors for recycling. Our institute is a plastic free zone and the use of plastic material is strictly forbidden inside the campus.

2. Liquid Waste Management: Liquid Waste is mostly generated in our college by: 1) Sewage 2) Hostel and Canteen. It is generated during

the preparation of food and washing of cooking utensils in the canteen and hostel. Liquid waste from the hostel and college washrooms are safely drained through the underground drainage system and it is disposed off inside the underground chambers.

3. E-waste Management: Electronic scrap components constitute parts of computers and other electrical devices. It is checked, whether these components could be repaired and reused, otherwise these are disposed appropriately and it is ensured that such hazardous e-waste materials do not get accumulated inside the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.gpm.ac.in/wp-content/uploads/2023/02/22298_84_1741.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

Response: Like every year our college has initiatives to provide and inclusive environment tolerance harmony towards cultural, regional, linguistic, communal socioeconomic and others diversities among our students. The following initiatives are taken in this academic year. Situated in a remote locality, our institution has a significant number of students who belong from different Scheduled Tribe communities and from different backward classes. Our institution endeavors to provide them an environment of social and cultural equality. We try to uplift these students of socio-economically weak backgrounds and motivate them so that they can overcome the obstacles in life and reach the pinnacle of success. We also celebrate different cultural festivals and respect the differences of other culture and religion. Festivals like Durga Puja, Saraswati Puja, Eid, Diwali, Holi etc. are celebrated with great enthusiasm.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enable them to conduct as a responsible citizen.

World Population Day is observed in our college on July 11 every year to raise awareness of global population issues. Our aim is to increase people's awareness on various population issues such as the importance of family planning, gender equality, poverty, maternal health and human rights.

International Women's Day is celebrated in our college annually on March 8 to commemorate the cultural, political, and socioeconomic achievements of women. It is also a focal point in the women's rights movement, bringing attention to issues such as gender equality, reproductive rights, and violence and abuse against women.

World Environment Day is celebrated in our college annually on 5 June to encourage awareness and take action for the protection of the environment. It is a platform to raise awareness on environmental issue such as marine pollution, human overpopulation, global warming, sustainable consumption and wildlife crime.

We celebrate Swami Vivekananda Jayanti every year on 12th January to honour and acknowledge his teachings and inculcate values among our students so that they may become responsible citizens of this country. Swami Vivekananda's preaching will remind them of their moral duties and train them in order to serve humanity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of

A. All of the above

Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, Gobinda Prasad Mahavidyalaya celebrates most of the National and International commemorative days. As we are going through a tough time due to Covid-19 pandemic, this year our college has organized all the commemorative days through online mode. On each occasion, the significance of the relevant days was duly mentioned before the students. The events that we have celebrated this year includes Republic Day (26th January), Independence Day (15th August) and National Youth Day i.e. the birthday of Swami Vivekananda (12th January). Every year, as part of the celebrations of Saraswati Puja and Basanta Utsav, a cultural function is organized and these events are celebrated with great enthusiasm. Every year the Cultural Committee organizes Rabindra Jayanti on 9th May. Apart from the performance by the students, the teachers also take part in these functions. Our college also observes the birthdays of great leaders like Govind Prasad Singha. NSS cell of Gobinda Prasad Mahavidyalaya also organized webinars on INTERNATIONAL WOMEN'S DAY (08.03.2021), WORLD TOBACCO DAY (31.05.2021), and WORLD ENVIRONMENT DAY (06.06.2021) to celebrate those events via online mode.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 • Title of the Practice: Gobinda Prasad Mahavidyalaya Teachers' Council Merit Scholarship

7.2.2 • Title of the Practice: Empowering Woman with action-oriented education.

Details of the practices are described in the uploaded document.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is affiliated by the Bankura University . The college has a large number of students from rural areas and economically backward families but they are not poor in talent, knowledge and huminity .Many students in the college are first learners and belong to the economically backward classes. So, all the teachers unanimously decided to come forward and contribute a fixed amount of money every month and build a fund. This fund is used to provide the scholarship to the poor and meritorious students. Many students in the college are first learners and belong to the economically backward classes. Being a remote area most of the family of the locality faces the financial problem. So, the college decided to empower the local women and guardians to remove the financial barrier.

Our college envisions to provide adequate facilities and opportunitites to the students who belong to the under privileged class of the society. The college provides overall grooming of the students by combining emerging trends and delivering value-based education to the students. The mission of the institution is to identify their talent and encourage them so that they get into the main stream of higher education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. The Institution is planning to introduce more Certificate Courses from the next year.

2. To increase the number of ICT enabled classrooms..

3. The College is planning to sign MoU with various Institution, University, N.G.O. , Associations etc.

4.The college is also planning to establish Credit Cooperative Society for the employees.